



Guide to Town of Oakville Summer Camps!

Enjoy an exciting and fun-filled summer in your own neighbourhood!

Families know how important an active and rewarding summer is for their kids. That's why the Town of Oakville is a great choice for exciting and affordable summer camps geared to children aged four to 12. Our HIGH FIVE® trained staff, high safety standards, and engaging, value-driven summer programming set us apart. We aim to provide the highest quality summer experience for our campers and their families.

Each child possesses the innate ability to learn and succeed, and our goal is to lead children towards a happy, healthy and responsible lifestyle. While succeeding in building physical skills is important, teaching children to learn and love themselves are some of life's greatest lessons. We look forward to spending the summer with you and your family!

Camp Hours

Camp hours are 8 a.m. to 5 p.m. daily. Campers are welcome to arrive anytime between 8 and 9 a.m. and can be picked up between 4 and 5 p.m. All campers must be picked up by 5 p.m.

Safe Arrival and Dismissal

The Town of Oakville is committed to providing a safe and secure environment for your child(ren). Our safe arrival and dismissal process ensures that campers are only released into the care of their parent/guardian, or into the care of an individual designated by the parent/guardian. EVERYONE who picks up a child from camp is REQUIRED to show government issued photo identification (ID). Authorization/consent forms should have been completed at the time of registration.

Upon pick-up, parents will check-in with their photo identification at the screening table and a leader will bring your child(ren) to you outside. Leadership staff will be wearing staff shirts and/or photo ID badges. Signs will identify specific drop-off and pick-up locations.

Photo Release

Photographs of participants may be taken at any time for Town of Oakville promotional purposes. If you do not wish to have your/your child's photo/name used, please contact us at 905-815-2000.

Healthy Screening

Participants should not attend camp if they:

- Have any of the following new or worsening symptoms or signs (symptoms should not be chronic or related to other known causes or conditions).
- Fever or chills; difficulty breathing or shortness of breath; cough, sore throat, trouble swallowing; runny nose/stuffy nose or nasal congestion; decrease or loss of smell or taste; nausea, vomiting, diarrhea, abdominal pain; and/or not feeling well, extreme tiredness, sore muscles.
- Have been told by a doctor, health care provider, or public health unit that you should currently be isolating (staying at home)

Leader Qualifications

All staff are selected based on their experience and enthusiasm. All staff must have:

- Emergency First Aid
- HIGH FIVE Principles of Healthy Child Development
- Police Screening Check

In addition to providing these qualifications, all staff are required to attend pre-camp training sessions on child safety and programming.



Program Schedules

Program plans include quiet and active games, activity stations, arts and crafts, and outdoor exploration and play.

Should program offerings change, information will be emailed to participants. Please ensure that your email is provided at the time of registration and that account information is current.

Inclement Weather

Staff are mindful of hot, wet and stormy days and will adjust programming accordingly.

Use Sun Sense

Sunscreen should be brought daily and applied regularly. We encourage you to show your child how to apply their own sunscreen. Hats should also be worn every day. Please label your child's sunscreen.

What to Wear

Be prepared for your summer camp adventure! Dress for the weather and for the fun you'll be part of. For instance, if you'll be swimming or visiting the splash pad, don't forget your swimsuit, towel and water shoes. If you're going to be outside and it looks like a cloudy drizzly day, remember to pack your rain gear. Dress for a mess! Old clothes are the best. For safety in visual art programs, tie long hair back. Please label everything.

Shoe Smarts

Closed-toe shoes are a must. Sandals and Croc-style shoes are not suitable for our outdoor or indoor adventures!



What to Bring

Pack a litterless lunch, two snacks and water bottle daily. We suggest a labeled reusable water bottle (no glass please) so you can fuel up and have the energy to go, go, go! Absolutely no peanut or nut products please.

When to Play, When to Stay Away

When children show signs of illness, keep them home. This greatly reduces the spread of illness at camp. A child may be sent home if coughing, sneezing, has a temperature, or any other contagious illness or infection.

Any child who develops symptoms during the day, will be sent home. Children showing signs of illness must be picked up within one-hour. Please ensure your emergency contact can be on-site within that time frame.

Please check your child for lice before the start of camp.

Medication at Camp

If participants require prescription medication during a program, parents/guardians must complete a Medical Consent Form. Medication must be stored in its original container with only enough for one day's worth of medication. This container must be given to camp staff each morning.

EpiPens and Inhalers

Any child bringing an EpiPen or inhaler to camp must bring it in a separate fanny pack/case to be worn at all times. A Medical Consent form must be completed.

Allergies

Please ensure that all allergies are listed on your child's registration. This includes all seasonal, food, pharmaceutical, and other allergies (i.e. bee stings, bites etc.).

Hand sanitizer will be used in program. Please be sure to list this as an allergy if your child has a contraindication to this product. For the safety of all campers, we do enforce a strict no food sharing and nut-free policy.

Code of Conduct

We expect that all campers be courteous and respectful to all participants and staff; use non-offensive language at all times; support and appreciate each other; solve problems in a fair and peaceful manner; include others in their activities; and play without bullying or teasing others.

Campers must behave in a manner that supports individual and group safety.

The Behaviour Management process is a tool used by leadership staff to ensure the Code of Conduct is being followed by all participants registered in the program. The intent of progressive discipline is to develop the participant's understanding that appropriate social behaviour ensures each individual and the group as a whole will have a safe and enjoyable experience. Persistent behaviour issues are discussed between the staff and their immediate supervisor prior to determining actions taken.

Participants with Additional Needs

The Town of Oakville welcomes residents with additional needs in our summer camp programs. Our inclusion support services may be an appropriate choice for your child if:

- Extra support is required at school.
- Extra support is required at home for basic care such as dressing and toileting.
- A disability exists that may affect the safety of your child or others in the program.
- Your child is associated with a support agency.

Please consider if your child will be able to handle:

- Full-day, week-long programs that operate Monday to Friday from 8 a.m. to 5 p.m.
- Changes in programming/routine that may occur.
- Program locations shared with other groups, or the general public.

Support Persons

Families are welcome to provide their own support worker. Support workers may need to attend a training session and provide a criminal record check, First Aid and CPR certification. Support persons will be required to complete a waiver and a personal information form in the event of an emergency. If you plan for your child to attend program with a support worker, contact Colleen Beswick, Program Supervisor at colleen.beswick@oakville.ca.

Medically Fragile Participants

Participants who require the use of medical equipment are welcome to attend programs, however program staff are not trained in this area. A support worker who will be responsible for the participant's medical needs must be provided by the family.

Age Policy

To register for programs for those with additional needs, participants must be within the age range of the program by December 31 of the year the program is taken.

Exception: Four-year-olds entering our programs must be the required age by the start of the program.

Financial Assistance

The Town of Oakville works to ensure that all residents have the opportunity to access programs and services offered by the Recreation and Culture department. To help make this possible, financial assistance is available. Assistance is based on total net income of all family members and the number of people in your household. Visit oakville.ca or call 905-815-2000 for more information.



Cancellation information

The Recreation and Culture department reserves the right to cancel or alter any programs, times, costs or locations outlined in this brochure without notice as required, due to low enrollment, change of policy or availability of facilities or instructors. Full refunds will be issued for course cancellations only.

HST

Harmonized Sales Tax (HST) registration #12174 2456 RT0001 is applicable on programs offered to participants 15 years of age and older.

Registration and Payment

Course availability can be checked online. Availability can only be guaranteed at time of processing the registration. Self-serve registrations will receive immediate confirmation of registration.

All receipts are sent to the email address on file. Please check all details carefully and call 905-815-2000 with any discrepancies. Receipts and program details can be viewed online any time within the current calendar year through your account history, free of charge. Duplicate receipts are issued upon request and are subject to an administration fee of \$10 plus HST. All participants must meet the course age requirements. An administration charge of \$40 will be levied for all NSF cheques and returned payments. A non-Oakville resident fee of \$10 plus HST will be added per person, per course.

Program Waitlists

In the event that a program is full, clients may be added to the waitlist. If space becomes available, the first person on the waitlist will be contacted by email and offered the space. The client is required to respond within 48 hours of receipt to accept the space. Payment is required at that time to confirm program enrollment. If the client does not respond within the allotted timeframe, the offer will be cancelled and the next client on the waitlist will be contacted.

Refunds/Withdrawals

Prior to the program start date: Summer camps are not eligible for withdrawals or transfers later than four days prior to the start date of the program. Full credit will be placed on your account for withdrawals made online up to four days prior to the program start date. Clients are encouraged to request refunds through their online registration account. Requests made to program instructors or left on voicemail will not be considered sufficient notice. Requests will be processed as of the date official notification is received by the Recreation and Culture department, and cannot be backdated.

Camp Contacts

Should you require additional information, wish to share your comments, or need to reach us during camp hours, contact the facility directly.

Camp Locations

Glen Abbey Community Centre	905-815-5950
Iroquois Ridge Community Centre	905-338-4255
Oakville Trafalgar Community Centre	905-338-4728
Oakville Museum	905-338-4400
Trafalgar Park Community Centre	905-338-4406
Queen Elizabeth Park Community and Cultural Centre	905-815-5979
River Oaks Community Centre	905-338-4186
Sixteen Mile Sports Complex	905-815-6177
Program Registration	905-815-2000





Tell us how we're doing!

We value community feedback and want to hear about your personal experiences with our programs and facilities. An online Customer Feedback Survey will be emailed to registered program participants for candid feedback.

This is your chance to tell us what we're doing right and where we might need to do better to improve service to our customers. Be sure to check your in-box after the last class. We look forward to hearing from you!

Registration inquiry?

Call us at 905-815-2000 or email recreation@oakville.ca

Plan your summer camp adventure with us!

Now you can conveniently search town-offered summer camps online by age, location, week, camp type, and more.

Visit camps.oakville.ca today!

